

Working Group 3 – Chair: Atle Skjekkeland

Education and Training

Group agreed that there was a need for education and training both internally within national archives and externally in the industry.

Three elements were discussed;

- ? Academic Education– what is available?
 - o The group will look into what is available and where this takes place in Europe
 - o A list should be compiled as the first phase and sent to members of the group.
- ? Continuing Education - where the current programmes fits?
 - o The group will look into ways of making senior executives aware of their ERM needs, but also what standards and resources are available to support this process.
 - o The group will also try to identify and publish the most relevant ERM standards and guidelines such as MoReq, ISO 15489, and how these fit. We will use AIIM's 17 step racetrack to categorize the different standards and guidelines.
 - o The DLM Forum Website should be used to compile this information.
- ? Bespoke Education.
 - o This will be addressed at a later stage.

Documentation and minutes to be worked up and then forwarded to the Working Group Members to add comments and then share with the DLM Forum Members.

The group will then present the status of the progress at the DLM Forum Members Meeting in Helsinki.